



SEVENOAKS

PREPARATORY SCHOOL

EYFS Nappy Change Policy

Status and Review Cycle	Statutory / At least annually
Policy reviewed and amended	September 2026
Next review date	September 2027
Governor Lead	Mrs Arabella Stuart
Policy Holder	Louisa Rowland – Head of EYFS
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Staff procedures for changing nappies/toileting accidents

- Nappy changing should be a positive experience for the child.
- Nappies to be changed/toileting accidents should be dealt with by two EYFS members of staff
- Always tell another member of staff that you are taking a child to have their nappy changed or to deal with a toileting accident, and which child it is. (This is for safeguarding of the child and staff member as well as other children in the care of the Nursery). Always call for assistance, if necessary, particularly if child is distressed.
- If you are concerned about a child's inappropriate language or behaviour or find they have any unexplained marks or bruises, report your concerns to the DSL and follow procedures set out in the Child Protection policy
- Nappy changing is to be done in the appropriate changing area
- Disinfect changing mat before and after use. Always wear disposable gloves (a separate pair for each child) for nappy changing and toileting accidents. Wear a disposable apron and mask if required
- Dispose of all nappy changing items in the nappy changing bin provided
- For toileting accidents, use the blue roll of tissue and disinfectant spray to clean the floor and dispose of these in the nappy bin provided

Nappies:

Note on the central log sheet in the nappy changing area that you have changed a nappy, at what time and whether it was soiled (S), wet (W) or dry (D). For reasons of confidentiality, the central log sheet should show the child's first name only and this should then be initialled by two members of staff. At the end of each day all nappy changes and accidents are uploaded on to the Tapestry Journal.

Nappy Bin to be emptied daily.

Reviewed by: Louisa Rowland September 2026

Monitored by: Arabella Stuart September 2026

Next review: September 2027