



**SEVENOAKS**  
PREPARATORY SCHOOL

HOME VISIT POLICY

**Policy reviewed and amended:** 8.3.22

**Next review date:** 8.3.23

**Governor Lead:** Tim Dickinson and Marius Carboni

**Policy Holder:** Helen Cook

[Helen.cook@theprep.org.uk](mailto:Helen.cook@theprep.org.uk)

Louisa Rowland

[louisa.rowland@theprep.org.uk](mailto:louisa.rowland@theprep.org.uk)

**Status and Review Cycle:** Annual

## **Home Visit Policy**

At Sevenoaks Preparatory Early Years Department, we believe that working closely with parents has a critical impact on children's emotional, behavioural and educational development, and their health and wellbeing. We work in partnership with parents to ensure positive outcomes for children, and the first step in this partnership is to offer a virtual home visit to every family prior to the child joining Nursery.

The Head of Nursery and Head of Pre-Prep will carry out these visits. Welcoming families to the school.

EYFS staff will explain the settling period with the parent and will find out more about the child, making notes that can be shared with the nursery team.

This visit is designed to ease the new family into starting at our Nursery and will be informal and friendly. Initial paperwork will be explained but given out later to ensure the focus is purely on interaction with the family.

During the first term, online parent's calls will be offered to discuss settling in.

Every child will be invited to visit the Nursery prior to the child starting Nursery.

We are committed to making the transition into our school as seamless as possible for every family and our EYFS team understands that this is an important time of change for new families. We strive to ensure every family feels welcomed and comfortable prior to their children starting and maintain an open-door policy which is adhered to throughout the school.