



SEVENOAKS PREPARATORY SCHOOL

Medical policy addendum

This policy runs as an addendum to the first aid policy whilst government guidelines require the school to abide by different measures due to Covid-19.

Staffing

Monday – Our level three trained first aiders – with specific training from the Nurse about managing cases or potential cases of Covid-19

Tuesday to Friday – Nurse Tahnee

Location of medical facilities

The Nurse will be stationed in the Pre-Prep office as the majority of the school population will be in the Pre-Prep.

Minimising the spread of Covid-19 in School

The school has produced a risk assessment which has helped to minimise the risk of spreading Covid-19.

The risk of spread may be reduced by introducing a standardised and rigorously maintained regime:

Pupil Training

All staff and parents need to contribute to the training of pupils of all ages in the basics of personal hygiene to prevent the spread of infection:

- Sneezing and blowing noses into tissues rather than handkerchiefs and discarding the soiled tissues ('bag and bin') in appropriate waste bins.
- Washing hands thoroughly and frequently (viruses can survive for up to 3 hours on human skin and are transmitted through touch as well as being airborne).
- Using the readily available disinfectant hand-sanitizers/ handwash that are widely distributed around the School, on a frequent basis.
- Children will be reminded of social distancing

Classroom practice:

- Wherever possible, teachers should keep rooms in which they work well ventilated (open windows and/or doors; ensure a good through-draught of air).
- Teachers will ensure that pupils are seated as far apart as space allows, preferably 2metres.
- Teachers will insist on proper hygiene in the classroom and be alert for pupils who are not maintaining these standards.

Symptoms

Staff are trained to be aware of the following symptoms:

If a child displays

- New and continuous cough. This means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- High temperature (over 37.8°C). This means hot to touch on chest and back
- Loss or change to the child's sense of smell or taste- this means that you have noticed you cannot smell or taste anything, or things smell or taste different to normal

Displaying symptoms whilst in School

- Staff should be alert for any pupil showing symptoms as detailed above and will escort the pupil to the medical room. The school nurse will assess the pupil and take relevant action.
- In the instance where the school nurse is not available, a nominated first aider will accompany the child to the medical room.
- Parents will be contacted immediately to collect the child/ren if displaying symptoms. The parents will also be asked to collect any other children from the same household in the school campus.
- If a pupil is awaiting collection, they will be moved to the isolation room where they can be behind a closed door. A window will be opened for ventilation.
- If the pupil needs to go to the toilet while waiting to be collected, the toilet will be cleaned and disinfected using standard cleaning products before being used by anyone else.

The parents of the child/ren will be advised:

- The child should self-isolate for at least 7 days from when the symptoms started.
- The child should continue to self-isolate after 7 days if they still have a high temperature (over 37.8°C)
- Members of their household should self-isolate for 14 days.
- If, after the 7 days of isolation, there is no need to continue to self-isolate if they are only showing symptoms of a cough and loss of smell/taste as these symptoms can last for several weeks after infection has gone. The school will allow parents to keep their child/ren at home until the cough subsides for mental health reasons.

If a member of staff has helped someone who was taken unwell with symptoms

- They will wash their hands thoroughly for 20 seconds after any contact.
- Clean areas/surfaces with normal household disinfectant after a pupil with symptoms has left the school site, whilst wearing gloves, apron and other protection while cleaning.
- Personal Protective Equipment will be worn by staff caring for the child/ren while they await collection if a 2-metre distance cannot be maintained.
- If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the pupil subsequently tests positive.
- **If a child test is negative** the child/ren will be allowed back into school and their household members can end self-isolation.

- **If a child tests positive**, the rest of their class or group within their classroom/ setting/group will be sent home and advised to self-isolate for 14 days.
 - The other household members of that class or group do not need to self-isolate unless the pupil they live with in that group subsequently develops symptoms.

Staff displaying symptoms

- If a member of staff displays symptoms at home they will be asked to contact the Bursar and remain at home.
- Their household members will be advised to self-isolate
- They are advised to go for a test, which can be arranged from the following link: <https://www.gov.uk/apply-coronavirus-test-essential-workers>
- If a member of staff displays symptoms in school they will be asked to go home.
- They will be advised to go for a test from the link above.
- **If the member of staff tests negative**, they will be allowed back into school and their household members can end self-isolation.
- **If the member of staff tests positive**, the rest of their class or group within their classroom/ setting/group will be sent home and advised to self-isolate for 14 days.
 - The other household members of that class or group do not need to self-isolate unless the member of staff they live with in that group subsequently develops symptoms.

Sun cream

Due to social distancing we will ask all children to have sun cream applied before they come on site. We recommend that you use the once a day sun cream. If you would like to discuss sun cream application further, please contact Nurse Tahnee at tahnee.brown@theprep.org.uk .

Useful contact information:

[Check your symptoms](#)

[NHS Inform](#)

[Supporting your child's mental health](#)

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